



Flathead County EMS  
625 Timberwolf Parkway  
Kalispell, MT 59901  
406-758-5558  
Lisa.Swanson@FlatheadOES.mt.gov

EMS Administrative Board Meeting  
November 13, 2018 @ 1:00pm  
Flathead Emergency Operations Center

#### **Members Present**

Wayne Miller, MD  
Jacob Pitcher (GPIA Fire)  
Amy Vanterpool (NVH)  
Mary Granger (Lakeside QRU)

#### **Others Present**

Mark Thiry – Chief Bigfork Fire  
Dave Dedman – Kalispell Fire  
Lisa Swanson – FC EMS Manager  
Jordan Owen – Lakeside QRU  
Richie Berndt - FVCC

#### **Call to Order**

Meeting was called to order by MILLER at 1303 Hrs.

**Approval of Agenda** –MILLER asked for a motion to approve the agenda.

MOTION to approve agenda; Moved by VANDERPOOL, 2<sup>nd</sup> by GRANGER, all approved.

#### **Approval of Minutes**

MOTION to approve Minutes August 14, 2018. Moved by GRANGER , 2<sup>nd</sup> by VANTERPOOL. Motion passed

#### **Citizen Comments**

NONE

**Medical Director Report -** Dr. BRILES discussed that would be meeting with the State Board of Medical Examiners in Helena in January. One of the main topics to be discussed would be possible changes in the state protocols.

BRILES discussed that he has been talking with various physicians in regards to replacing him in his position as medical director. Dr. BRILES stated he anticipates stepping down in the summer of 2019 when his contract ends.



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**EMS Manager Report** – SWANSON discussed the work group that has been established to review the existing protocols has been meeting each week since the beginning of January. They have completed over 350-man hours to date, and are roughly half done with reviewing all the protocols. We anticipate the changes to be completed within the next few months.

SWANSON distributed the current 2019 training calendar, with more dates to be set throughout the year.

FVCC Pearson Testing Center is now available for EMR/EMT/Paramedic testing at the local level. This eliminates the need for students to drive to Missoula to complete their national registry testing.

SWANSON discussed an incident that occurred during the paramedic refresher regarding an individual that stole Demo Dose drugs, syringes and other misc. equipment. From now on, any training that the EMS office provides will require students to wear a badge provided by the county that identifies them as a member of the class including name and department.

SWANSON will also go through all of the training materials the county owns and make sure that we only have Demo Dose materials and no live/expired drugs will be kept.

OWEN discussed if it would be possible for the EMS office to purchase an ID Badge printer and create a system by which each unit could create badges for their members. SWANSON agreed it was needed in the county and something that the EMS office should provide to departments.

SWANSON will research ID Badge printing systems and purchase an appropriate system that will work for our needs.

### **Comments**

NONE

**Meeting Adjourned** 1445 Hrs  
Lisa Swanson, Recorder

**Next EMS Administrative Board Meeting**  
May 7, 2019 @ 1:00pm  
Flathead Emergency Operations Center



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